

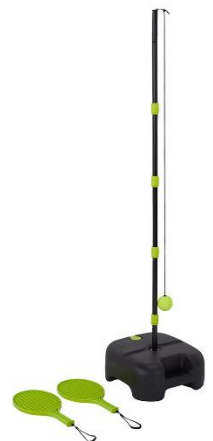
Dear Families,

The year is already flying by, with Term 2 off to a busy start!

We hope you have all settled back nicely into the school term after our most recent Autumn Vacation Care. There were many amazing experiences for students to participate in, with some highlights including our excursions to the Hijinx Hotel, Arcade and Mini Golf as well as the Virtual Reality Quest. The children also enjoyed their experiences during our incursions such as the inflatable obstacle course, cartooning workshop and Indigenous weaving and art experience. Overall, we hope the children had an enjoyable school holiday. We are looking forward to our next Vacation Care in July, so be sure to keep an eye out for our program over the coming weeks!



The service has been busy organising new resources and implementing new activities for the term ahead. The new resources for the physical/outdoor play area include a mini table tennis table, totem tennis, mega bowling set, target mat, outdoor quoits, portable nets (badminton) and more! For our expressive play area there will be new role play and kitchen accessories, a wooden retro kitchen as well as a wooden bistro. There is an endless amount of new craft resources and games such as magnet tile blocks, marble racetrack, trick sticks and more. The Centre is restocking equipment needed and is looking forward to bringing the new resources in. Adding to the new resources being brought in, rules will be communicated and put into place with both staff and children to ensure safety and respect for all. Any rules not being followed repetitively by a child, will result in being banned for the rest of the session.



BASC Vouchers

BASC Vouchers applications were closed on 31st January 2023. Vouchers that have been redeemed must be used by 30th June 2023 otherwise any remaining credit you have will expire. Don't forget to use up what you have 😊

My Family Lounge Information

A friendly reminder to all families that bookings for Before School Care, After School Care and Vacation Care are managed through the My Family Lounge App (App can be accessed on both Google Play and Apple App Stores). Please ensure the My Family Lounge App has been downloaded on your mobile device to follow the steps below. It is highly important that all families are able to book casual bookings as well as mark their child/ren absent from a session.

To book **CASUAL** bookings (Before, After and Vacation Care):

1. Log into your My Family Lounge app
2. Select the 'Bookings' icon in the home page
3. From there select the session you wish to book e.g., Hunters Hill Before School Care, Hunters Hill After School Care or Vacation Care.
4. Once you have selected your session, a calendar will appear. Select the day you wish for your child/ren to attend (days available will appear green).
5. After selecting the day, click 'Book Session'. The date will now appear purple.

To mark your child/ren **ABSENT** (Before, After and Vacation Care):

1. Log into your My Family Lounge app
2. Select the 'Bookings' icon in the home page
3. From there select the session you wish to mark absent e.g., Hunters Hill Before School Care, Hunters Hill After School Care or Vacation Care.
4. Once you have selected your session, a calendar will appear. Select the day you wish to mark your child/ren absent (days booked-in will appear purple).
5. After selecting the day, click 'Mark Absent'. The date will now appear Orange.

ABSENT NOTIFICATION

All families **MUST** at all times notify the centre when their child/ren are going to be absent from their booking session, as stated in our policy.

It is not the school's responsibility to liaise with HHOOSH staff daily regarding student absences, nor is it a reasonable expectation of either HHPS or HHOOSH staff.

If you fail to let HHOOSH know before 3 PM for an afternoon session, we will need to call you to confirm that your child is safe and a \$10 Non-Notified Absence fee will apply per occurrence.

Please note: If we are unable to reach anyone to verify your child's absence, we will then need to follow our missing child procedure which may result in a call to the local police to assist in our search.

You should notify HHOOSH using one of the options:

- Email: hello@hhoosh.com.au
- Phone: 0424 474 064
- Marking child absent via the 'My Family Lounge App'.

CANCELLATIONS

- Cancellation for permanent booking/s are required with two weeks written notices to the Centre Director
- Cancellations for casual bookings during school term will be charged if less than 24 hours' notice is given to the service.

LATE COLLECTION

The centre operates from 7:15 AM to 8:45 AM for Before School Care, from 3:00 PM to 6:00 PM for After School Care and from 8:00 AM to 6:00 PM for Vacation Care (unless specified otherwise). The centre is unable to accept children outside of these hours. Should children be present after closing time of 6:00 PM, a late fee of \$20 (per family) per five minutes will apply.

Age requirements when signing in and out

Children must be signed in/out by a parent/guardian or authorised nominee only aged 16 or over. This is compulsory and a legal requirement. Persons collecting children from the Centre must be identified by name on the Enrolment Form. All persons collecting children who are not already known to staff on duty will need to supply the Centre with photo identification.

Vacation Care permission forms

Excursion Authorisation Forms and Waiver Forms (where applicable) must be completed prior to the day of an excursion. Failure to do so will lead to your child/ren being unable to attend the service. The forms can be found next to the sign-in/out iPad as well as the HHOOSH website under the tab 'Vacation Care'.

Important Information

If your child is diagnosed with anything from food allergies, disability, anxiety, depression, or any other health conditions, it is extremely important that this is communicated to HHOOSH. Adding to this, religious dietary requirements as well needs to be communicated to the Centre. As per service policies, it is the guardian's responsibility to disclose this information to us. The more information we have, the better we can care and plan for your child, so the Centre kindly encourages families to keep line of communication open with HHOOSH.

Ancillary Fees

A friendly reminder that the Centre's Ancillary Fee Schedule has commenced since Tuesday 11th April 2023. Please find the detailed schedule below regarding Before School Care, After School Care and Vacation Care.

| Fee Type | Charge | Description |
|-------------------------------------------------------------------------------|------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sign-in/Sign-out (Before School Care, After School Care and Vacation Care) | \$15 | A fee charged for failure to sign in or sign out your child/children from the enrolment system. It is a legal requirement that every child in attendance at the centre is signed in (in Before School and Vacation Care) and signed out (in After School Care and Vacation Care) by a parent/guardian or authorised nominee only aged 16 or over. Children are not allowed to sign themselves out. Having this fee helps to ensure the safety and accountability of all children enrolled at the centre as it is not the responsibility of the centre. |
| Last Minute Booking (Day of) | \$5 Before and After School Care \$10 Vacation Care | This fee is charged for bookings made on the same day of the program. This is due to a staff member having to go out of the centre on their shift to purchase more food and resources to cater for last minute bookings. Doing this risks the centre to be out of children to staff ratio as well as disrupts the services operation. |
| Drink Bottle (Vacation Care only) | \$3 | The drink bottle fee applies to Vacation Care excursions and is charged to cover the cost of providing a drink bottle to a child in the event that the parent/guardian has forgotten to bring one. The fee helps ensure that children are hydrated during the excursion and reduces the risk of children going without water during the day. |
| Hat (Vacation Care only) | \$5 | The hat fee is a charge applied when a parent/guardian forgets to provide their child with a hat for Vacation Care incursions and excursions. This fee is implemented to ensure the safety of the children by providing them with proper sun protection. For After School Care there will be no fee charged but children who do not have hats will be asked to stay in the shade. If they are outside and if this is not respected, the child will be asked to come indoors. It is highly important that all children are ensured sun safety. Children at the service are not permitted to share hats nor are spare hats given to children due to hygiene purposes. |

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| Food (Vacation Care only) | \$10 | The food fee is applied for Vacation Care excursions and is charged when a parent/guardian overlooks the requirement of providing their child with food. This fee ensures that the centre can provide an adequate meal for the child during the excursion, as it is a crucial aspect of their care and well-being. |
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Note: These fees are to be paid in full and are not covered by CCS (Child Care Subsidy)

Why are we implementing these fees?

It is important to have these fees clearly and transparently in place to ensure the centre's continuing a high level of service. Our fees are set to appropriately remunerate the centre for services that are provided over and above its current mandate.

It is worth noting that the application of these fees is at the discretion of the centre, and we will always strive to ensure that they are applied in a fair and reasonable manner.

Thank you for your understanding and continued support of our centre. If you have any questions or concerns, please do not hesitate to reach out to us.

Term 2 HHOOSH Clubs

Our HHOOSH Club program is a unique and fun initiative that allows children to participate in a wide range of activities run by our experienced staff. Our Term 2 program for HHOOSH Clubs is as follows:

| Day | Club | Description |
|------------|-------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Monday | Lego Masters | LEGO Masters is a fun and creative experience where children can experiment with their LEGO building skills. Each week, a theme will be set for the students to build a creation out of LEGO either individually or with their peers. This HHOOSH Club is a great way for children to experiment with their creativity and imagination, as well as fine motor skills. |
| Tuesday | Workshop 4 Kids by Kids | Workshop 4 Kids by Kids is designed for children to run their very own workshop! The student can volunteer to teach the other children about a skill/interest they are passionate about. This club aims to develop children's confidence whilst building relationships with their peers. |
| Wednesday | Cooking Club | Cooking Club is one of our most popular HHOOSH clubs! The children are able to work with one of our educators to cook, make or bake something of their choice! Children are able to suggest foods to cook through our Weekly Wednesday Wonders suggestions jar. |

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| Thursday | HHOOSH's Ultimate Records | Ultimate Records is a favourite here at HHOOSH! The children are able to participate in a variety of challenges against their friends to break a HHOOSH record. Some examples from past records include plank holds, hula hooping and handball tournaments! |
| Friday | Gardening Club | Gardening Club allows children to grow and maintain plants in our very own HHOOSH vegetable garden. The students work together to plant seeds, remove weeds and tend to their garden to see their plants thrive! |

Homework Club

Throughout the year, it can become very busy. Here at HHOOSH, we provide Homework Club that runs each week from Monday to Thursday between 3:30 PM to 4:30 PM. Homework Club is where homework tasks are addressed and completed under the watchful supervision of a staff member where assistance and guidance can be provided. It is designed to develop confidence, good study habits and support busy families.

If you wish to sign your child/ren up to Homework Club, next to the sign-in/out iPad is a schedule where you can write your child/ren's name on the day/s you wish for them to attend the club.

Recycling/Donations

If any families have recycled materials or supplies which you do not use or wish to keep anymore and are in good condition, you are welcome to donate them to HHOOSH. Any donations of stationary supplies, recycled materials, board games, Duplo or role play costumes, are greatly appreciated by both the service and the children who use them for craft activities and other experiences.



Introduction of Staff Members

Here at HHOOSH we have a proud and diverse team that reflect the centre's morals and provide the foundation for creating respectful and supportive relationships within the community. Meet our team!

Chantell – Acting Director

Hi, I'm Chantell! I started my journey working in OOSH services since 2019 and since then, have watched over 250 children build their strong sense of identity. Having the opportunity to support children's wellbeing, learning and development has been a gift within itself. Outside work hours, I spend my time with loved ones and enjoy travelling/adventures. Some of my passions include sport, whether that is playing or watching, and the music industry.



Ellen – Acting Assistant Director

Hi, I'm Ellen! I am currently in my second year of studying a Bachelor of Primary Education at Australian Catholic University. I've been working at HHOOSH for a year now! Some of my interests include travelling and going to the beach.



Alessia – Educational Leader

Hi, I'm Alessia! I study Architecture at the University of Technology Sydney. I really enjoy going to the gym in my spare time!



Adam - Educator

Hey, my name's Adam and I've been working at HHOOSH for around 6 months now. I'm currently studying Property Economics at the University of Technology Sydney and am in first year. Some of my favourite things to do are watching Formula 1 or going fishing with my brother.



Andrew - Educator

Hello, my name is Andrew, I've been working at HHOOSH for a little over a year now. I am a 4th-year Psychology student studying at Macquarie University. In my spare time, I enjoy fishing and creative writing.



Ciara – Educator

Hi, I'm Ciara! I'm a former Hunters Hill Public School student and I currently work as a High School Learning Support Officer. Since leaving school I have worked closely with children in a variety of different roles as it brings me joy being able to support children of all ages as they learn and grow. When I'm not working, I like to spend my time designing clothing, travelling, working out and spending time with friends and family.



Emily - Educator

Hey! My name is Emily, and I am currently studying an accelerated course in Paramedicine. I have been working at HHOOSH for about a year now! When I'm not at work I really enjoy spending time with my friends and very grumpy cat, as well as being in nature as much as I possibly can.



David - Educator

Hello, my name is David, I am currently studying a diploma in business at TAFE. My hobbies include watching movies and TV shows as well as writing my own. I'm also a fan of board games Chess and Trivial Pursuit.



Harrison - Educator

Hi, I'm Harrison, previously I was a qualified carpenter but now I'm studying social work at Western Sydney University. I got into social work as I love helping individuals during their toughest times. I hope to work with children affected within any struggles they face. When I'm not studying you'll usually find me in the gym, a wood working workshop or spearfishing around the beautiful Sydney coastline.



Isaac - Educator

Hi, my name is Isaac and I recently started at HHOOSH. I studied sport and exercise management at UTS, finishing at the end of 2022. A lot of my hobbies and interests revolve around sport whether it be playing or watching with friends. I also enjoy relaxing and watching movies and TV shows.



Olivia - Educator

Hi, my name is Olivia and I'm currently studying a Bachelor of Speech Pathology at the University of Newcastle. My hobbies include going to the beach, tennis and travelling. If I could live anywhere in the world, I would choose London!



Sophie - Educator

Hi, my name is Sophie, I am currently in my second year of university studying Marketing and Media at Macquarie University. In my spare time, I love going to the gym and keeping active. I also have a dog, a chihuahua and her name is Maple. I like taking her for walks and training her to do cool tricks.



Tom - Educator

Hi, my name is Tom, and I've been working at HHOOSH for a number of years now. I'm big on sport, and love coming to HHOOSH and playing any type of sport with the kids. I love being able to watch the kids grow up and develop not only in their sporting abilities, but as people too!

